**Monday 30th May 2011: Key Stage 1 ICT Club**

**This week in ICT club, we are going to review and practice Word Document skills:**

1. Opening and saving a file.
2. Changing the colours of the letters.
3. Highlighting words.
4. Changing the size.
5. Adding clipart.
6. Putting things on the left, the middle and the right.

I like catC:\Program Files\Microsoft Office\MEDIA\CAGCAT10\j0216724.wmf

1. Follow Mr. Kohll in opening the Year 1 computer club and downloading your file. Save it to a folder with your name and date on it.
2. Open the file.
3. Follow Mr. Kohll in writing words and changing colours and sizes (see above, 1-6).
4. Save the work.
5. Then play learning games from <http://mrkohll.weebly.com/y1-6-fun-learning.html> while you help Mr. Kohll save your work to the ICT Club webpage.
6. At 4.15, you can play Fun Games.